

## Whitefield

The inhabitants of the Town of Whitefield in the County of Coos in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

**First Session of Annual Meeting (Official Ballot Voting)**  
Date: Tuesday, March 10, 2003

Date: Tuesday, March 12, 2024

Time: 8:00am to 6:00 p.m.

**Location: C.D. McIntyre Auditorium; 16 Highland Street, Whitefield, NH**

### Details:

**Second Session of Annual Meeting (Transaction of All Other Business)**  
Date: Tuesday, March 12, 2024

Date: Tuesday, March 12, 2024

Time: 7:30 p.m.

**Location: C.D. McIntyre Auditorium; 16 Highland Street, Whitefield, NH**

### Details:

## GOVERNING BODY CERTIFICATION

We certify and attest that on or before February 16, 2024, a true and attested copy of this document was posted at the place of meeting and at the Whitefield Town Offices, Whitefield Post Office, and the Town of Whitefield Website, and that an original was delivered to the Town Clerk.

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**Article 01 Elections**

To choose one Selectperson for a three year term; one Moderator for a two year term; one Trustee of the Trust Funds for a three year term; one Cemetery Trustee for a three year term, one Library Trustee for a three year term; one Supervisor of the Checklist for a six year term

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**Article 02 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Whitefield Development Code as follows: Amend Section 7.2 (Criteria for Commercial Development) to require the Fire Chief to confirm that the development complies with all relevant provisions of the NFPA1 code?

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**Article 03 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Whitefield Development Code as follows: Amend Section 10.2 (Criteria for Residential Development) to provide that, for detached one- and two-family dwelling units, the Fire Chief must provide recommendations for the Planning Board to consider regarding Fire Department access and that driveways longer than 150 feet are at least 12 feet wide, as required by RSA 153:5, VI?

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**Article 04 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Whitefield Development Code as follows: Amend Section 11.2 (Criteria for Single Family Homes) to require adequate access for emergency vehicles and personnel, that the Fire Chief provide recommendations for the Planning Board to consider regarding Fire Department access and that driveways longer than 150 feet are at least 12 feet wide, as required by RSA 153:5, VI?

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**Article 05 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Whitefield Development Code as follows: To amend the definitions in Appendix I of "commercial use," "dwelling," and "dwelling unit" to clarify and make them consistent with the existing Section 7 regarding the classification of short-term rentals as a commercial activity?

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**Article 06 Zoning Amendment**

Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Whitefield Development Code as follows: To amend Appendix V (Floodplain Development Criteria) to add a reference to RSA 674:17 and RSA 674:56 as the enabling authority, to require detached accessory dwelling structures to meet the same standards as other residential structures in special flood hazard areas, to provide that the issuance of variances from floodplain development standards will not conflict with other applicable laws or ordinances, and to make non-substantive grammar and spelling corrections to this section?



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- Article 07     Operating Budget**  
To see if the town will vote to raise and appropriate the sum of \$4,631,498 for general municipal operations. This article does not include appropriations contained in special or individual articles addressed separately. (Recommended by the Board of Selectmen) (Majority vote required)
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- Article 08     Fire Department Equipment Replacement Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of Eighty Thousand Dollars (\$80,000) to be added to the Fire Department Equipment Replacement Capital Reserve Fund created in 2007. (Recommended by the Board of Selectmen) (Majority Vote Required)
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- Article 09     Bridge & Town Buildings Repair/Maintenance/Replacement Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of Eleven Thousand Dollars (\$11,000) to be added to the Bridge & Town Buildings Repair/Maintenance/Replacement Capital Reserve Fund created in 2010. (Recommended by the Board of Selectmen) (Majority vote required.)
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- Article 10     Road Projects Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of Sixty Thousand Dollars (\$60,000) to be added to the Road Projects Capital Reserve Fund created in 2013. (Recommended by the Board of Selectmen) (Majority vote required)
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- Article 11     Police Cruiser Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Police Cruiser Capital Reserve Fund created in 2004. (Recommended by the Board of Selectmen) (Majority vote required.)
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- Article 12     Highway Equipment Replacement Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the Highway Equipment Replacement Capital Reserve Fund created in 2001. (Recommended by the Board of Selectmen) (Majority vote required)
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- Article 13     Recycling Center Equipment Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Recycling Center Equipment Capital Reserve Fund created in 2012. (Recommended by the Board of Selectmen) (Majority Vote Required)
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- Article 14     Highway Garage Repair/Replacement Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the Highway Garage Repair/Replacement Capital Reserve Fund created in 2021. (Recommended by the Board of Selectmen) (Majority vote required)
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- Article 15     Solar Energy Capital Reserve Fund**  
To see if the Town will vote to raise and appropriate the sum of One Thousand Dollars \$1,000 to be added to the Solar Energy Capital Reserve Fund created in 2022. (Recommended by the Board of Selectmen) (Majority Vote Required)
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**Article 16     Ambulance Capital Reserve Fund**

To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be added to the Ambulance Capital Reserve Fund previously established in 2004.  
(Recommended by the Board of Selectmen) (Majority Vote Required)

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**Article 17     Wastewater & Water Maintenance & Repairs Capital Reserve Fund**

To see if the town will vote to establish a Wastewater & Water Maintenance and Repairs Capital Reserve Fund under the provisions of RSA 35:1 for maintenance and repairs to Wastewater and Water and to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund.  
(Recommended by the Board of Selectmen) (Majority Vote Required)

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**Article 18     Cemetery Maintenance & Repairs Capital Reserve Fund**

To see if the town will vote to establish a Cemetery Maintenance & Repairs Capital Reserve Fund under the provisions of RSA 35:1 for cemetery maintenance and repairs and to raise and appropriate the sum of Five Hundred Dollars (\$500) to be placed in this fund. Further, to name the Board of Selectmen and Cemetery Trustees as agents to expend from said fund. (Recommended by the Board of Selectmen) (Majority Vote Required)

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**Article 19     Waste Water Holding & Metering Station**

To see if the town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) for the purpose of engineering planning and design of a Wastewater Holding and Metering Station located at the Whitefield Waste Water Treatment Facility for the expressed purpose of receiving Waste from outside vendors thus creating an income potential for the Sewer Department and to authorize the issuance of not more than One Hundred Thousand Dollars (\$100,000) of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and to authorize the municipal officials to issue and negotiate such bonds or notes and to determine the rate of interest thereon; and to further authorize the Board of Selectmen to apply for a Clean Water State Revolving Fund (CWSRF) loan. Repayment of the loans will include up to 100% forgiveness of loan principal in an amount up to \$100,000. This article is contingent upon the Town receiving loan forgiveness from CWSRF in the amount of \$100,000. (Recommended by the Board of Selectmen) (3/5 ballot vote required).

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**Article 20     Sidewalk Maintenance Equipment**

To see if the town will vote to raise and appropriate the sum of Seventy-Eight Thousand Dollars \$78,000 for the purpose of purchasing sidewalk maintenance equipment with Fourteen Thousand Five Hundred and Seventy- Three Dollars (\$14,573) coming from the 12/31/2023 unassigned fund balance (NH DOT Bridge Aid received in 2023) (Recommended by the Board of Selectmen)  
(Majority vote required)

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**Article 21     Revaluation**

To see if the Town will vote to raise and appropriate the sum of Thirty-Five Thousand Dollars (\$35,000) for the purpose of performing a town-wide property revaluation as required by RSA 75:8-a, such sum to come from the Revaluation Capital Reserve Fund created in 2015.  
(Recommended by the Board of Selectmen) (Majority Vote Required)

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**Article 22     Discontinue Revaluation Capital Reserve Fund**

To see if the town will vote to discontinue the Revaluation Capital Reserve created in 2015, such fund containing approximately \$100,000 after withdrawal of the appropriation approved under Article 21, with said funds to be placed in the general fund. (Recommended by the Board of Selectmen) (Majority Vote Required)



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**Article 23     Establish Revaluation & Tax/Utility Systems Capital Reserve Fund**

To see if the town will vote to establish a Revaluation & Tax/Utility Systems Capital Reserve Fund for the purposes of performing revaluations of property for taxation purposes and for software and other equipment or systems for tax assessment and/or billing, and further to raise and appropriate One Hundred Thousand Dollars (\$100,000) into the fund, with said funds to come from unassigned fund balance (this represents the money remaining in the Revaluation Capital Reserve Fund discontinued under Article 22). This article is contingent upon the passage of Article 22 and will not take effect unless Article 22 passes. (Recommended by the Board of Selectmen) (Majority Vote Required)

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**Article 24     Tax Billing/Assessing Software**

To see if the town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) for the purpose of acquiring new tax billing and assessing software, such sum to come from the Revaluation & Tax Systems Capital Reserve Fund created by Article 23. This article is contingent upon the passages of Articles 22 and 23 and will not take effect unless both Articles 22 and 23 pass, (Recommended by the Board of Selectmen) (Majority Vote Required)

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**Article 25     Town Parking Lot**

To see if the Town will vote to authorize the Selectmen to convey the municipal parking lot located behind Cumberland Farms (Tax Map 103 Lot 51) to another party on such terms as the Selectmen determine appropriate, so long as the transaction results in a substitute location for municipal parking? (Majority Vote Required)

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**Article 26     Sewer System Serving Northwoods Drive, Sunrise Drive, and Indian Ridge Lane**

To see if the Town will vote to accept ownership, including responsibility for maintenance and operation, of the complete existing Sewer System serving Northwoods Drive, Sunrise Drive, and Indian Ridge Lane, including all mains beneath those roads and the existing pump station serving that area, but not including any service lines tied into the mains, effective as of the date of passage of this article? (Majority Vote Required)

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**Article 27     Establish a Conservation Fund**

To see if the Town will vote to establish a Conservation Fund under the provisions of RSA 36-A:5, into which any appropriation for conservation purposes under RSA Chapter 36-A remaining at the end of any budget year may be deposited. The Conservation Fund shall be allowed to accumulate from year to year. The Town Treasurer shall have custody of the fund and shall pay out the same only on order of a majority of the Conservation Commission without need for further town approval. (Majority Vote Required)

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**Article 28     Modify Elderly Exemption**

Shall the town modify the provisions of RSA 72:39-a for elderly exemption from property tax in the Town of Whitefield, based on assessed value, for qualified taxpayers, to be as follows: for a person 65 years of age up to 75 years, \$20,000; for a person 75 years of age up to 80 years, \$30,000; for a person 80 years of age or older \$50,000. To qualify, the person must have been a New Hampshire resident for at least 3 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married to each other for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$25,400 or, if married, a combined net income of less than \$33,400; and own net assets not in excess of \$50,000 excluding the value of the person's residence. (Majority vote required)



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**Article 29     Tri-County Community Action Program, Inc. Service**

To see if the Town will vote to raise and appropriate the sum of Six Thousand Two Hundred and Twenty-Five Dollars (\$6,225) for the operation of Tri County Community Action Program, Inc. service programs in Whitefield: Transportation, Energy Assistance, Weatherization, Guardianship, Head Start, Homeless Intervention and Prevention, Service Link, Senior Meals, Tamworth Dental Center. (Recommended by the Board of Selectmen) (By Petition) (Majority Vote Required)

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**Article 30     St. Paul's Episcopal Church Weekend Food Backpack**

To see if the Town will vote to raise and appropriate the sum of One Thousand Four Hundred Forty-One Dollars (\$1,441) in support of Saint Paul's Episcopal Church, Lancaster, weekend food "Backpack Program", which provides weekend meals and snacks to eligible children attending the Whitefield, NH Elementary School. This request represents 10% of the anticipated cost of the program for the 2023/2024 school year. The Whitefield School was added to the program in September, 2016 and is currently serving 52 children each week. This includes the food and snacks as well as a voucher for 1/2 gallon of milk. Saint Paul's is currently serving an average of 234 students weekly in the towns of Stratford, Groveton, Stark, Lancaster, and Whitefield. (Recommended by the Board of Selectmen) (By Petition) (Majority vote required).

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**Article 31     Pathways Pregnancy Care Center**

To see if the Town will vote to raise and appropriate the sum of Two Hundred and Fifty Dollars (\$250) to support Pathways Pregnancy Care Center, a 501(c)(3) non-profit organization to support our Education Program in 2024. Through this program, Pathways offers over 200 different classes about pregnancy, prenatal development, birth, parenting, life skills, healthy relationships, fatherhood, life renewal, and much more. Classes can be sent via text or email to clients for them to complete at home or they can take them in-house at the Center. Our subscription to this Bright Course curriculum costs \$1,400 per year. Education is just one of the many services that we offer at Pathways. All services, including classes, are absolutely free of charge to our clients and strictly confidential. (Recommended by the Board of Selectmen) (By Petition) (Majority Vote Required)

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**Article 32     Second Chance Animal Rescue**

To see if the Town of Whitefield, NH will vote to raise and appropriate the sum of One Thousand Dollars (\$1,000) for the Second Chance Animal Rescue. Second Chance Animal Rescue is a nonprofit that provides care and shelter for abused and abandoned cats and kittens. Second Chance Animal Rescue also sponsors monthly low cost Spay/Neuter clinics for both dogs and cats. (Recommended by the Board of Selectmen) (By Petition) (Majority Vote Required)

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**Article 33     Ammonoosuc Community Health Services, Inc.**

To see if the Town will vote to raise and appropriate the sum of Four Thousand Five Hundred Dollars (\$4,500) for Ammonoosuc Community Health Services, Inc. (ACHS). ACHS is a non-profit community health center that provides comprehensive primary preventive healthcare to all, regardless of their financial situation. This will enable ACHS to continue to provide top-notch, affordable healthcare to 398 current WHITEFIELD patients, as well as expanding our reach to assist more residents in need. ACHS provides healthcare services to 26 towns in northern Grafton and southern Coos counties and has sites in Littleton, Franconia, Whitefield, Warren, and Woodsville. ACHS serves 9,321 patients and extends a sliding-fee-scale option for payment to eligible individuals. (Recommended by the Board of Selectmen) (By Petition) (Majority Vote Required)



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**Article 34      Androscoggin Valley Home Care**

To see if the Town will vote to raise and appropriate the sum of Five Thousand Five Hundred Dollars (\$5,500) for the purpose of supporting clients of Androscoggin Valley Home Care Services who live in Whitefield. (Recommended by the Board of Selectmen) (By Petition) (Majority Vote Required)

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**Article 35      White Mountain Mental Health**

To see if the Town will vote to raise and appropriate the sum of Two Thousand Nine Hundred and Nineteen Dollars (\$2,919) for White Mountain Mental Health, recognizing that untreated mental illness results in loss of productivity at work, disruption to families and children, risk to the community and loss of life through suicide. Treatment works, but only if it is available and affordable. (Recommended by the Board of Selectmen) (By Petition) (Majority vote required).

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**Article 36      North Country Home Health & Hospice Agency**

To see if the town will vote to raise and appropriate the sum of Fourteen Thousand Nine Hundred and Thirteen Dollars (\$14,913) in support of North Country Home Health & Hospice Agency to be used to assist in the delivery of home health, hospice, palliative and long-term care services to the residents of the Town of Whitefield. (Recommended by the Board of Selectmen) (By Petition) (Majority Vote Required)

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**Article 37      Town-Owned Land at 7 Jefferson Road**

To see if the residents of Whitefield will vote to approve the use of Town-owned property at 7 Jefferson Road, previously the site of the Whitefield Town Hall, for the renovation/expansion of the Whitefield Public Library. Construction may include expanded space and parking. Money for this project will come from CDFA CCIP grant and other sources. No money for this construction project will be raised through taxation. (By Petition) (Majority Vote Required)